



Metal Fabrication Estimator

Estimator: Prepares metal fabrication quotations by analyzing Requests for Quote requirements, technical drawings and associated specifications.

Skills/Qualifications:

- Extensive metal fabricating blueprint reading and the ability to interpret and analyze specifications and tolerances.
- Attention to detail.
- Communication skills to interact with Customers, Suppliers, and co-workers.
- Knowledge of metal fabrication processes.

Estimator Job Duties:

- Compute costs by identifying materials, purchased items, fabrication processes and time requirements using JobBOSS software and established rate tables per blueprints, specifications, and related documents.
- Work with Purchasing Department to solicit and collect material costs.
- Work with Engineering Department to identify optimal material utilization and fabrication methods.
- Work with Production Department to establish fabrication rates and options for fabrication methods.
- Maintain metrics related to quality and timeliness of estimates supplied to customers and win / loss ratio of estimates submitted.
- Review and recommend updates to work center rates and rate tables.
- Regularly review Job Costings to establish accuracy of estimates and estimating process.
- Solicit feedback from Production to improve estimating accuracy.
- Prepare special reports by collecting, analyzing, and summarizing information and trends.
- Contribute to team effort by performing duties within the Estimating Department and other Departments, including Production, as needed.

Education and/or Experience

- Bachelor or Associate degree in Mechanical or Industrial Engineering or five years related experience or equivalent combination of education and experience.

Cultural Requirements

- Demonstrate ethical behavior.
- Value team accomplishments over personal/individual accomplishments.
- Continually drive improvement.
- Well organized with excellent time management skills.
- Communicate effectively with peers, superiors and subordinates.
- Desire additional responsibility and leadership.
- Self-directed, self-reliant and resourceful.
- Thrive in a fast paced environment.
- Provide a positive influence on employee morale.
- Demonstrate ownership and accountability for the goals of the organization.

Additional

All employees are expected to abide by and support the values, culture and mission of GenMet Corp.

Company Policy:

***Superior Safety, Quality and On Time Delivery
Supported by Employee Led Continuous Improvement and State of the Art Technology
Resulting in Profitable, Long Term Relationships.***